

## Timeline for Revised Declarations Rollout

To all RRF Homeowners:

Please see below the timeline for review, commentary and voting on the revised HOA Declarations. Questions or concerns can be sent to the Ranch office.

#1. **07 October**—Board meeting announcement re: roll out. E-mail to all owners, LLC agents:

- \*Revised declaration; approved by the Board at August Board Meeting 2024
- \*The summary of changes from Karp ,Neu, Hanlon. P.C. approved by the Board vote.
- \*Instructions re: timeline and instructions for mailing in questions/comments to office
- \*In addition, post all documents onto dedicated front page on the Ranch Website.

#. 2. **17 October**---Owner comments/questions due to office. Anne and Tom will triage and send onto Wilton for response at Zoom meeting

#3. **21 October**--- **Zoom meeting/part A** , 6:30- 8:30pm. For all owners with Wilton Anderson and Tom McDermott presenting. Questions received to office will be answered during this time. A limited time scheduled for comments and further questions. Many thanks to Marcy Kneiper for providing her business zoom platform for this meeting!

#4. **25 October**---Q and A document emailed to owners and on webpage along with instructions on next step. Further comments/concerns due to office by 30 October. Anne and Tom will triage and send onto Wilton for response at Zoom meeting/part B.

#5. **08 November**—**Zoom meeting/ part B**. 6:30-8:30pm. Wilton Anderson and Tom McDermott presenting. Questions received to the office will be answered during this time. Final revised draft will be prepared after this meeting is held. Many thanks to Marcy Kneiper for providing her zoom platform for this meeting!

#6. **15 November**—Mail/email to all owners:

- \*Final revised Declaration
- \*Paper ballot. All ballots will include a provision for a return address and signature to be on ballot.
- \*Instructions for voting either by mail, in person or email (e.g. email voting: all voting confidential, only first ballot received by owner or LLC will be valid; subsequent ballots will not be counted, return address required and docusign link provided.
- \*In addition, instructions and Declaration posted to webpage

**#7. 25 November-17 February--- Owner Voting period**

A Committee of owners to facilitate vote starts 25 November until all ballots accounted for. Committee members will receive a 'pod' of owners to contact via email, phone or in person to encourage voting. Weekly updates provided to members. Committee will continue until voting period ends or all owners have voted, whichever comes first.

Miscellaneous:

\*Frequent email reminders will be sent re: documents sent, Zoom meetings, voting instructions, 17 February end of voting.